



Halifax County Emergency Services

P. O. Box 699
Halifax, Virginia 24558

Jason Johnson,
Emergency Services Coordinator

Phone: (434) 476-3300 x3330
Fax: (434) 476-3384

To: Deshaun Steele
From: Jason Johnson,
Re: Grant Extension
Date: August 29, 2024

Due to uniqueness of where we are going to place our building we are asking for a grant extension of 1 year. We are currently waiting on the engineer to give us a scope of work of Demo of our existing building and grading of the pad for where the new building will sit. As soon as that comes in we can bid that work out.

Some of our issues were that after engineering looked at our original place we going to build. They came back to us and let us know that it would be more cost effective to tear down the current building and regrade than grading and bring dirt in and then compacting it. After it was decided to move the location then we had to figure out where to get rid of the old building after demo and that took a little time to locate a place to that we could dump the rubble into that was cost effective for the County. Now that we have all that straight we are just waiting on the scope of work from the engineer so we can bid out demo and grading and foundation

Our new time line is as follows:

November 2024 to January 2025 – Demo permit issuance and Demo of the old building and grading of pad for new building and drawings to be sent in for foundation
January – March – Building permit to be issued and foundation to be built. Drawing of building to be submitted and hopeful that we can order building
April – December – Erection of burn building
January 2026 – Opening of New burn building

If you have any questions please call me at 434-579-0118 or email jhj@co.halifax.va.us

Thank you

Jason Johnson
Emergency Services Coordinator, Halifax County

MINI-GRANT PROGRAM POLICY



Grant awards to localities through the Fire Programs Fund

VIRGINIA DEPARTMENT OF FIRE PROGRAMS

and the

Virginia Fire Services Board

1005 Technology Park Drive
Glen Allen, Virginia 23059-4500

Tel: (804) 249-1958

Fax: (804) 371-3358

1. PURPOSE and AUTHORITY

This policy document describes the practices by which the Virginia Department of Fire Programs (VDFP or the Agency) executes the administration and expenditure of allotments from the Fire Programs Fund (Fund) established in *Code of Virginia* (the Code) [§ 38.2-401](#). The Fund is derived from an annual assessment against all licensed insurance companies doing business in the Commonwealth writing a Code-defined type of insurance. Effective August 11, 2000, the Virginia Fire Services Board adopted a policy of providing grants, termed “Mini-Grants,” from the interest earned by the Fire Programs Fund. The Board’s Education and Training Committee is charged with the responsibility of governing such program in cooperation with the Department of Fire Programs. A provision was adopted to restrict such grants to activities – projects & programs, positively impacting and/or furthering the fire service within the Commonwealth.

2. PRECEDENCE OF LAW & DISCLAIMER

Nothing contained within this document shall be construed to supersede the *Code of Virginia*. In the event of a conflict, the *Code of Virginia* shall supersede the conflicting provision of this Policy document.

3. OBJECTIVES

The objectives of the Virginia Fire Services Board Training Mini-Grant program shall be as follows:

- To enhance fire training facilities and capabilities;
- To develop application and program processes;
- To offer equal opportunity for localities to apply and be considered;
- To assist VFSB in making fair awards; and
- To permit VDFP to efficiently administer the program.

4. GRANT APPLICATION

The requesting locality shall submit a completed application by the required deadline.

Such form to be executed by the:

- County Administrator / Executive, City Manager, Town Mayor / Town Administrator; Deputy or...
- Other duly authorized official whereby the application is accompanied by a copy of an ‘Ordinance’ or other such formal instrument clearly granting that party such authority.

Only those Mini-Grant applications submitted by a locality will be accepted for consideration.

No single locality (city, town or county) shall make application for nor be eligible for more than one award per Mini-Grant cycle.

Required Supporting Documentation to the Application

- Any quotes/price information
- If asking to build a structure, a site plan must be provided with the application for consideration.

As available each fiscal period year, the application period for the Virginia Fire Services Board Mini-Grant Program shall be from July 1st through August 31st inclusive; for receipt at:

Grants and Budget Manager
Virginia Department of Fire Programs
Attn: Conference and Education Grant Administration
1005 Technology Park Drive
Glen Allen, VA 23059-4500

Completed applications must be postmarked by August 31st.

5. ELIGIBILITY AND AWARD CRITERIA

The review of Mini-Grant funding requests shall be based on the following criteria:

- Number jurisdictions involved
- Availability of matching funds
- Regional training impact
- Previous grants
- Proper application
- Timeliness of application
- Impact if grant not awarded
- Number of programs affected
- Demonstrated need

Individual Mini-Grant award amounts shall be decided by the Virginia Fire Services Board based upon the evaluation and recommendations of the Virginia Department of Fire Programs in accordance with the criteria above. VDFP will evaluate applications based upon the substance of the application and supporting documentation relative to the objectives of the grant program. The Virginia Department of Fire Programs shall reserve the right to verify any or all information recorded on the application. The Fire Education and Training Committee will be supplied with individual applications with the VDFP recommendations to review for acceptance.

6. GRANT AWARD ADMINISTRATION AND ACKNOWLEDGEMENT



Following approval for grant disbursement, VDFP shall submit all appropriate forms for the release of funds in a timely manner. All Mini-Grants are awarded to the applicant locality. Actual disbursement shall be made via electronic transfer/EFT (EDI.) Training Mini-Grant awards shall only be used in accordance with this policy. The maximum allowable amount of any Training Mini-Grant shall be \$10,000 per jurisdiction annually.

7. REPORTING REQUIREMENTS

Training Mini-Grant projects and/or program start-ups shall be completed within twelve (12) months following receipt of an award. Awarded localities shall submit a written report to VDFP within thirty (30) days of the conclusion of the Training Mini-Grant's twelve (12) month cycle. This report shall describe the fund's use and benefit to fire services agencies and/or the community served by such organizations. It will also allow the localities to comment on the Virginia Fire Services Board Training Mini-Grant program.

CERTIFICATION:

We the undersigned as Chair of the VIRGINIA FIRE SERVICES BOARD and Executive Director of the VIRGINIA DEPARTMENT OF FIRE PROGRAMS jointly adopt the foregoing Policy which supersedes all prior Policies/Policy Statements effective as of DATE.

	
Keith Johnson Chair Virginia Fire Services Board	L. Brad Creasy Executive Director Virginia Department of Fire Programs

Summary of Open Project 8-28-2024

Burn Building Construction Projects: 6 open

FLUVANNA County awarded FY18 \$480,000

- Locality is currently preparing IFB, site plans and building drawings.

SUFFOLK County awarded FY21 \$480,000

- TSG Cursory review is complete and necessary documentation has been received to meet permit requirements and deadline. Locality is moving forward to the construction phase.

RICHMOND City awarded FY23 \$480,000

- No Update. Permit deadline set for January 11th 2026.

GOOCHLAND County awarded FY23 \$480,000

- Burn Building is constructed and fully operational. TSG completed inspection on July 9th to confirm safety and structural integrity. Working on grant closeout process.

HALIFAX County awarded FY24 \$480,000

- Locality currently working with WHP on building drawings and surveying property. Requesting an extension of twelve months at the next scheduled Live Fire Training Structure Committee meeting.

HOPEWELL City awarded FY24 \$480,000

- Orientation meeting was conducted in January 2024. Permit deadline set for December 18th 2024. No further update.

Burn Building Renovation / Repair Projects

Town of Chilhowie (repair) FY24 awarded \$17,800

- Grant award in June 2023. The locality granted 6 month extension. New completion date December 2024 to complete project.

Town of Farmville (repair) FY24 awarded \$25,000

- Repair project was approved in March 2024 for 50% funding due to locality's lack of annual reports. Locality has until March 28, 2025, to complete project.

Town of Richlands (repair) FY24 awarded \$28,588

- Grant award was approved in July 2024. Locality has until July 15th, 2025, to complete project as outline in application received.

Fire Programs, Training and Ops – Mobile Burn Trailers (renovation) FY24 awarded \$438,986

- Grant approved by Board at February Meeting. No update to report.

Roanoke Fire-EMS Burn Building Presentation

- Internationally Accredited through the Center for Public Safety Excellence (CPSE)
- ISO Class I
- 267 Uniform Personnel
- Fire Call Volume – 5,800/annually
- EMS Call Volume – 26,000/annually
- Average 70 All Hands Fires Annually

An Internationally Accredited ISO Class 1 Department
Commitment • Courtesy • Compassion



Roanoke Valley Regional Fire-EMS Training Center

- Built in 1999
- Partners:
 - Roanoke City
 - Roanoke County
 - City of Salem
- Located in Roanoke County off I81 near Salem
- Class A Burn Building - 2009
- Recruit Schools in Session 46 + Weeks out of the Year
- At Capacity – Classrooms/Training Props

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Roanoke Fire-EMS – Strategic Planning

Challenges

- Lowering Average Tenure (current 10.4 expected to drop below 6.0 in 2026)
- Loss of Leadership Experience
- Regions Capacity to Train with Current Resources (Hands-on)
- Loss of Fire Fighting and Fire Ground Experience
- Safety Concerns
- Recall Units in Training – Delayed from the Regional Center



Roanoke Fire-EMS – Strategic Planning

Essential Needs

- Classroom Space
- Fire Training Facility



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Roanoke Fire-EMS – Recommendation

- Tear Down the Old Drill Tower Which is Decommissioned
- Build a New Multi Use Fire Burn Building on Same Site



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Benefits

- Roanoke Fire-EMS would have access to a Fire Training Facility within the City of Roanoke
- Add Capacity to Serve
 - Roanoke County Stations 2, 6, 7 and 12 (new)
 - Botetourt County
 - Bedford County
 - City of Salem
 - Franklin County



Benefits

- Increase Capacity to Teach Regional Hands-on Training
 - Truck Operations
 - Engine Operation
 - Fire Ground Operations
 - Etc.
- Increase Regional Capacity for Pre-Employment Physical Agility Testing



Questions?

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Virginia Department of Fire Programs Government Affairs

September 2024 Virginia Fire Services Board Book

1. September VFSB Schedule
2. Agendas
 - a. Full Board Agenda
 - b. Administration, Policy, and Finance Committee Agenda
 - c. Live Fire Structure Committee Agenda
 - d. Fire Education and Training Committee Agenda
 - e. Fire Prevention and Control Committee Agenda
3. Minutes
 - a. June 2024 Full Board Minutes
 - b. June 2024 Fire Prevention and Control Minutes
 - c. February 2024 Fire Education and Training Minutes
 - d. June 2024 Fire Education and Training Minutes
 - e. June 2024 Administration, Policy, and Finance Minutes
 - f. February 2024 Live Fire Structure Minutes
 - g. April 2024 Live Fire Structure Minutes
4. VDFP Chief of Training Report
5. VDFP Administration Report
 - a. King & Queen County Regional Fire Services Training Application
 - b. Augusta County Regional Fire Services Training Application
 - c. Town of Blackstone Regional Fire Services Training Application
 - d. Chilhowie Regional Fire Services Training Application
 - e. FY2025 VFIRS Applications
 - f. City of Roanoke Live Fire Training Structure Application
 - g. VDFP Training and Operations Regional Fire Service Training Grant Application or RFSTG Application
 - h. Halifax County Extension Request
 - i. VFSB Mini Grant Policy
 - j. VFSB Aid to Localities Policy
6. Five Year Strategic Training Plan
7. VDFP Response to OSHA Emergency Response Standard

Minutes from prior meetings are available at www.vafire.com under "VFSB Meeting Dates"



COMMONWEALTH of VIRGINIA

L. Brad Creasy
EXECUTIVE DIRECTOR

Virginia Department of Fire Programs

Jamey Brads
BRANCH CHIEF
TRAINING & OPERATIONS

Memorandum

To: Brad Creasy, Executive Director
Fire Board Members

From: Jamey Brads, Branch Chief
Training and Operations

Date: August 28, 2024

Subject: Report Training and Operations

The Training and Operations Branch continues to support both funded and non-funded deliveries. Since our last report that was presented in June:

Branch Realignment:

Realignment of the branch continues with Divisions 4 and 5 moving to the new business processes in July. Additionally, we have started to transition the HTR programs to the new business processes.

In Accreditation and Certification, we're working to educate and coach the instructors, localities, and students in the new processes. Those efforts are moving forward with positive comments as we educate the methodology for the transition.

In the Learning Development Division (LDD), we continue to refine our business processes to a centralized processing for division training. We have seen marked decrease in session processing errors among the transitioned divisions. Stakeholder feedback has been positive as the LDD staff develops relationships with new partners.

Looking forward, we plan to transition the last two divisions, Divisions 2 and 6, October 1, 2024. Once all divisions are fully transitioned, we plan to communicate holistically how this transition affects every stakeholder in each division. In this communication we will include the division responsible for each process and who to contact for support.

Special Operations Accomplishments:

- The Division coordinated the inaugural Rescue Week in Division 3 in August with the City of Lynchburg being the host agency.
- We're in the process of onboarding 14 new adjunct instructors in the ARFF division. These instructors will be onboarded now to work with current instructors ahead of some upcoming retirements.
- We awarded 10 students the H. Dean Paderick Structural Collapse Scholarship to attend SCS school in VA Beach in October.
- HTR Curriculums finalized for accreditation review this fall.
- We successfully completed locality TTTs for City of Richmond, Albemarle County, Chesterfield County, and City of Alexandria in Rope Operations, Confined Space Operations, and Surface Water.

Logistics Accomplishments:

- We're in the process of building out the passenger vehicle trailer to accommodate new equipment and curriculum.
- Preventive Maintenance has been completed for the ARFF trailer. We secured a contract through quick quote to upgrade two MBTs.
- Acquired six trailers from OEMS for future buildouts.

Learning Development Accomplishments:

- **Lithium-Ion Battery Training Update** – Training was released ahead of schedule with positive stakeholder feedback. As of August 23, 2024, 4202 firefighters throughout the commonwealth have successfully completed the training and 1884 firefighters are currently in the process of completing the training.
- Year to date, the Learning Development Division team has completed over 150 collective audits on data entered in the system ensuring proper business processing of student records.
- The third edition of the Adjunct Instructor Newsletter was disseminated to our Adjunct Instructors. In addition to these quarterly communications, we hosted our annual Adjunct Instructor In-Service keeping our part-time cadre of professionals informed and in compliance.

- The next Instructor Symposium will be held in Division 5 on October 3- October 6. This symposium will be hosted in collaboration and partnership with the Hampton Roads Training Officers Group.
- Learning Development is working with the Accreditation Division on a mechanism to provide a direct upload of a certificate directly to a student’s profile via the Snapshot feature.

Accreditation and Certification Accomplishments:

- The reaccreditation effort has allowed us to submit 47 levels for review during our site visit scheduled in October. Once approved we will be able to certify to an additional 21 levels, which are mostly the technical rescue programs.
- Our retesting plan has been moving forward with working with establishing four to five sites per division for retesting to be held. We are working with and through the Division Chief’s to establish those sites within their division. The final part of the plan will be developed once Division 2 and 6 are transitioned around October 1st. Once implemented the student will sign up for retesting through utilizing a form in CSOD for the date and site they wish to retest.
- The online testing software is still being reviewed by VITA with our agency ISO leading the project. Our goal is still to roll this option out to the stakeholders in early 2025.

No-shows/Late Withdrawals:

We are still having an issue with no-shows and last-minute withdrawals and feel that it’s time to make an appropriate, board-approved policy regarding this issue.

We’re implementing a potential mitigation strategy in Cardinal for last minute withdrawals beginning October 1, 2024.

Calendar Year	Total Withdrawals	Danger Zone (Withdrawals after a session waitlist closes.)	% Danger Zone Withdrawals
2024 YTD	3501	1323	37.8%
2023	5450	1975	36.2%
2022	6275	2112	33.65%

Calendar Year	Total No-shows	% of Total Registered
2024 YTD	499	2.8%
2023	889	3.2%
2022	850	3.3%

Jamey Brads

Virginia Department of Fire Programs
Branch Chief - Training & Operations
1005 Technology Park Drive
Glen Allen, Virginia 23059-4500
804.371.3209 (fax)
804.839.1042 (cell)
<http://www.vafire.com>
E-mail: jamey.brads@vdfp.virginia.gov

FY 2011 Training Mini Grants

APPROVED

	FIPS	LOCALITY	AMOUNT REQUESTED	AMOUNT AWARDED	PURPOSE
1	005	Alleghany, County	8,875.00	2,390.00	1) Smart Dummy (110 lbs) 5) Smart Dummy Voice Box - spare
2	015	Augusta, County	5,950.00	2,094.00	1) Smart Boards (1)
3	045	Craig, County	2,004.00	2,004.00	1) Laptop with case 2) 2200 Lumens LCD projector 3) Portable projector screen 4) Dry erase board
4	047	Culpeper, County	7,620.00	3,224.00	1) Fogger (1) 3) 77" Smart Board with digital program and projector
5	057	Essex, County	3,651.89	3,652.00	1) Rescue Randy 2) Tempest Shadow Smoke Machine 3) 2200 Lumens Projector 4) Projector Ceiling Mount
6	079	Greene, County	3,480.00	1,936.00	1) Desktop Computer 2) Smart Board 64"
7	095	James City, County	3,339.00	3,339.00	1) Upgrade Fire Studio 4.1 2) Laptop with case
8	119	Middlesex, County	2,700.00	1,024.00	1) Laptops with cases (1)
9	143	Pittsylvania, County	4,211.02	870.00	2) Digital Combustion Fire Studio 4.1 Software
10	147	Prince Edward, County	4,380.16	2,466.00	1) 4' x 6' TS 620 Smart Board 2) 3000 Lumens Projector 3) Projector Arm with extension
11	159	Richmond, County	1,128.00	838.00	1) 2200 Lumens & Projector 4) Portable Projection Screen
12	165	Rockingham, County	6,200.00	6,200.00	1) Multi-force Forcible Entry Door System (use at the Harrisonburg Regional Training Center)
13	171	Shenandoah, County	7,631.96	4,232.00	2) Traffic Cones 3) Signs for marking direction of travel 4) Measuring wheels and tape
14	177	Spotsylvania, County	10,000.00	7,786.00	1) Positive Pressure Ventilation Fan (1 ea) 2) Chain Saw (1 ea) 3) Suction Hoses, Valves, Nozzles, Halligan Bars, Clamps, Couplings, Hose Adapters, Various Hand Tools, Ropes (1ea)
15	181	Surry, County	9,992.12	2,021.00	3) Traffic Cones (128)
16	193	Westmoreland, County	8,099.00	4,792.00	1) Laptop with case (1 ea) 2) 2200 Lumens Projector (1 ea) 3) Projector Screen (1 ea) 4) Smart Board 77" 5) Large Screen TV/Monitor 52" (1 ea)
17	300	Abingdon, Town	436.00	436.00	1) Essentials Instructor FFI & FFII (VDFP Bookstore) 2) Aerial Apparatus Driver/Operator (VDFP Bookstore) 3) Pumping Apparatus Instructor (VDFP Bookstore)
18	311	Blacksburg, Town	9,444.35	2,768.00	1) Projector with Ceiling Mount 2) Smart Board with Stand 3) Podium with sound system
19	323	Brodnax, Town	1,339.97	1,334.00	1) Laptop with case 2) Docking Station 3) 2600 Lumens Projector
20	330	Charlotte Court House, Town	5,805.88	3,347.00	2) 2200 Lumens Projector 3) Laptop with case 4) 77" Smart Board 5) Portable Projector

21	331	Chase City, Town	3,009.98	3,010.00	1) 52" TV 2) Laptop with case 3) Smart Board 77"
22	334	Chilhowie, Town	2,307.00	2,307.00	1) Desktop Computer - CHANGED ON 7/13/11: 4000 Lumens Projector for \$750 was approved in place of the desktop PC as a scope change. 2) Smart Board 77"
23	336	Christiansburg, Town	4,016.00	1,607.00	1) Projector Screen 2) 2200 Lumens Projector 3) Projector Ceiling Mount and Cables 4) Wireless Sound Lecturn
24	338	Clarksville, Town	7,589.98	4,775.00	1) 36" Traffic cones (50) 3) Smart Board 5) Laptop with case
25	355	Drakes Branch, Town	3,312.00	3,312.00	1) Laptop with case 2) Large Screen LCD TV Monitor 3) 2500 Lumens + LCD Projctor 4) Projector Ceiling Mount Kit 64" Smart Board 5)
26	365	Farmville, Town	9,564.00	9,564.00	1) Smart Board 64" 2) 52" TV 3) DVD Player 4) Power Jamb 3-in-1 Trainer
27	366	Fincastle, Town	8,591.00	668.00	2) Laser Printer 3) DVD/VCR Combo 4) Full Height Podium
28	396	Kenbridge, Town	2,489.60	1,633.00	1) Smoke Machine 2) Printer
29	446	Rural Retreat, Town	1,350.00	1,350.00	1) Large Screen TV 52" (2 each)
30	460	Strasburg, Town	9,185.65	4,021.00	1) 52" TV 2) Laptop with case 4) VCR/DVD Player/Recorder 5) Smart Board 77"
31	470	Troutville, Town	3,242.00	3,242.00	1) Desktop Computer 2) LeaserJet Printer 3) Full Height Podium w/mic & amp 4) Projection Screen 5) Smart Board 77"
32	510	Alexandria, City	10,000.00	335.00	4) 2500 Lumens Projector
33	520	Bristol, City	9,868.53	2,791.00	1) White Board with Projector & Document Camera 2) AV Receiver/Amplifier, VCR/DVD Recorder, Speakers
34	540	Charlottesville, City	1,485.00	1,485.00	1) Smart Board 77"
35	678	Lexington, City	6,517.00	3,893.00	1) Desktop Computer 2) Projector 3) Smart Board 77" 4) Large Screen TV 5) VCR/DVD Combo 6) Full Height Podium 7) Projector Ceiling Mount Kit
36	683	Manassas, City	7,600.00	6,882.00	1) Fire Studio 4.1 Software 2) Portable Projector Screen 3) 52" Large Scream LCD Monitor 4) 77" Smart Board
37	700	Newport News, City	4,220.00	1,111.00	2) Smoke Generator (1)
38	720	Norton, City	9,203.09	2,791.00	1) Interactive White Board with document camera 2) AV receiver/amplifier with VCR/DVD recorder, speakers
39	735	Poquoson, City	4,479.20	1,299.00	1) IFSTA Essentials 5th ed. (15) plus instructor package (IFSTA Bookstore) 2) IFSTA Pumping Apparatus Curriculum package & IFSTA Aeria Apparatus Curriculum Package (VDFP Bookstore) 3) IFSTA Fire & Emergency Services 4th Ed. Instructor Resource Kit (VDFP Bookstore)

40	770	Roanoke, City	9,600.00	1,114.00	1) Unified Smart Boards (1 each) CHANGED on 5/26/11 to buy a light book interactive projector which has the smart board functionality.
41	800	Suffolk, City	9,934.00	2,509.00	1) 77" Smart Boards (1) 2) Laptop with case
42	840	Winchester, City	4,485.00	1,871	1) Articulate Studio '09 Software (Approved 5/3/11) 4) Full Height Podium 5) Projector Screen 6) Projector Ceiling Mount Kit
			238,337.38	118,323.00	

Updated: 8/14/2019

**VIRGINIA
FIVE YEAR STRATEGIC
TRAINING PLAN**



Fiscal Years 2020 to 2024

Effective August 1, 2019

Prepared by:
Virginia Fire Services Board
Virginia Department of Fire Programs

Updated: 8/14/2019

**Message from the Fire Education and Training Committee
Dr. Jimmy Calvert, Chair**

We are pleased to present the Five-Year Strategic Training Plan for the Virginia Fire Services Board. This plan outlines the Virginia Fire Services Board's critical goals and objectives related to fire service training. This plan shall serve as a guide for enhancing existing training services while building on new initiatives to assist the Virginia Department of Fire Programs and Virginia's Fire Services Stakeholders in meeting their goals of saving lives and protecting property.

The foundation for this plan was established as a joint venture between the Virginia Fire Services Board, stakeholder groups, and the Virginia Department of Fire Programs staff. Our goal was to develop a strategic training plan that would outline the goals for the next five years and beyond. The plan is to be considered a living document. As current goals are achieved, new goals will be added as needed in order to meet the changing needs of the stakeholder groups. The plan will be reviewed and updated annually. By implementing the plan the stakeholders will be able to continue fulfilling their mission of saving lives and protecting property.

Virginia Fire Services Board

The Virginia Fire Services Board is created within the Virginia Department of Fire Programs pursuant to [§ 9-1-202 of the Code of Virginia](#). Further, pursuant to [§9.1-203, A, 2 of the Code of Virginia](#) the Board is given the authority for this Five-Year Strategic Training Plan, as seen below.

About the Fire Education & Training Committee

The Committee on Fire Education and Training shall be responsible for providing information and making recommendations to the Virginia Fire Services Board on developing a five-year (5) statewide plan for fire education and training, providing technical assistance and advice to local fire departments and fire service organizations and local governments; developing personnel standards for fire service personnel; providing criteria for training schools for fire service personnel and rendering assistance to local fire departments and volunteer fire companies in training firefighters.

About the Five Year Strategic Training Plan

This document provides goals and objectives to address strategic training issues for the fire service in the Commonwealth of Virginia. For the purposes of this document, a goal is a broad statement of the long-term results needed to accomplish the organization's mission and achieve its vision. An objective is a description of the results that, when achieved, move an organization toward its stated goal(s).

The Fire Education & Training Committee, with input from Virginia's fire service stakeholders and the Division Chiefs of the Virginia Department of Fire Programs, has developed this Five Year Strategic Training Plan. This document will be updated *annually* through continued stakeholder feedback and the inclusion of emerging strategic issues in the fire service community.

[§ 9.1-203. Powers and duties of Virginia Fire Services Board; limitation.](#)

- A. The Board shall have the responsibility for promoting the coordination of the efforts of fire service organizations at the state and local levels. To these ends, it shall have the following powers and duties to:
 1. Ensure the development and implementation of the Virginia Fire Prevention and Control Plan;
 2. Review and approve a five-year statewide plan for fire education and training;
 3. Approve the criteria for and disbursement of any grant funds received from the federal government and any agencies thereof and any other source and to disburse such funds in accordance therewith;

Updated: 8/14/2019

4. Provide technical assistance and advice to local fire departments, other fire services organizations, and local governments through Fire and Emergency Medical Services studies done in conjunction with the Department of Fire Programs;
 5. Advise the Department of Fire Programs on and adopt personnel standards for fire services personnel;
 6. Advise the Department of Fire Programs on the Commonwealth's statewide plan for the collection, analysis, and reporting of data relating to fires in the Commonwealth;
 7. Make recommendations to the Secretary of Public Safety and Homeland Security concerning legislation affecting fire prevention and protection and fire services organizations in Virginia;
 8. Evaluate all fire prevention and protection programs and make any recommendations deemed necessary to improve the level of fire prevention and protection in the Commonwealth;
 9. Advise the Department of Fire Programs on the Statewide Fire Prevention Code; and
 10. Investigate alternative means of financial support for volunteer fire departments and advise jurisdictions regarding the implementation of such alternatives.
- B. Except for those policies established in § [38.2-401](#), compliance with the provisions of § [9.1-201](#) and this section and any policies or guidelines enacted pursuant thereto shall be optional with, and at the full discretion of, any local governing body and any volunteer fire department or volunteer fire departments operating under the same corporate charters.

Five Year Strategic Training Plan

1. Goal 1 – Improve the use of technology within the daily operations of Training and Education. (FY 2019)

Objectives

1. Find innovative methods to reduce the total amount of paperwork burden imposed on stakeholders.
 - a. Allow stakeholder to submit training request online.
 - b. Provide electronic course paperwork to the locality and/or instructors.
 - c. Online only student and course registration.
2. Reduce the school processing times within the agency.
 - a. Streamline processes to reduce course processing times within the agency.
 - b. Online student feedback
 - c. Online certification printing

2. Goal 2 – Improve the safe execution, program compliance documentation, and inspection records of NFPA 1403 Compliance in live fire training programs. (FY 2019)

Objectives

1. Provide students with safe live fire training evolutions in properly inspected facilities.
 - a. Create required documentation packages that will assist the VDFP Funded Live Fire Facilities in safely performing live fire evolutions and the completion of the required inspections according to NFPA 1403.
 - b. Develop and communicate the execution, documentation, and inspection policy changes/expectations to educate the VDFP Funded Facility Owners on the purpose of the policy change (e.g. safe execution of live fire evolutions, prevention of live fire facility damage due to facility misuse, traceability of live fire facility use and inspection, etc.).

3. Goal 3 – Implement Fire Instructor of the Year Program - One per Division (FY 2019)

Objectives

1. Develop Criteria/ Eligibility for Fire Instructor of the Year Program.
2. Develop an application process for Fire Instructor of the Year.
3. Develop submission time frames for potential award recipients.

Updated: 8/14/2019

4. Award individual Division Fire Instructor of the Year annually at the Virginia Fire Chief's Conference while also awarding Commonwealth Fire Instructor of the Year award annually at the Virginia State Firefighters Conference.
 - a. Commonwealth Fire Instructor of the year will be chosen from Division Fire Instructor award recipients.

4. Goal 4 – Transition to a computer-based testing component for written examinations. (FY 2019)

Objectives

1. Provide students with test results in a timely manner.
2. Provide students with an assessment of strengths and weaknesses of test results.
 - a. Correlate the testing to specific JPR's.
 - b. Provide feedback to students on their overall test results as it relates to the specific JPR's.
3. Allow the agency to better understand the pass/ fail percentages within each discipline.

5. Goal 5 – Evaluate the required class hours and testing component of the certification training programs. (FY 2020)

Objectives

- a. Evaluate the current certification class hours in relation to the regulatory requirements and perform an evaluation of possible/needed training program changes.
- b. Seek input from stakeholder regarding the class time and resource requirements and practical and written examination measurements.
 - a. Receive feedback from stakeholder as to whether the written and practical testing should be measured together or independently.

6. Goal 6 – Improve the documentation of the fire department membership rosters for the Commonwealth. (FY 2019)

Objectives

1. Update the Virginia Department of Fire Programs Database for the Commonwealth of Virginia fire department membership.
 1. Allow the agency to ensure the accuracy of their training database to permit more comprehensive evaluations of the training needs of the Commonwealth Firefighters.
 2. Improve the documented membership of the Commonwealth of Virginia Fire Departments to allow for efficient execution of line of duty related fatalities

and disease presumption benefits evaluations (Line of Duty Act § 9.1-400).

7. Goal 7 – Collaborate with the Virginia Department of Education to investigate offering Firefighter I & II curriculums components as part of the Commonwealth Science and Technology Centers. (FY 2020)

Objectives

1. Utilize Governor Northam’s “Virginia is for Learners” Education Initiative of maximizing the potential of all students to meet the needs of the Commonwealth’s Fire Service. With the current projected need of the fire service related to the reduction of volunteerism, this program could assist the training of the next generation of the Commonwealth’s Fire Service for both career and volunteer ranks. This initiative could ensure that the Commonwealth’s public education system is positioned to achieve equitable academic outcomes for students to become interested in the fire service as a career.

8. Goal 8 – Investigate partnerships with private industry representatives to obtain alternative means of financial support for volunteer fire departments and advise jurisdictions regarding the implementation of such alternatives. (FY 2021)

Objectives

1. Develop an informational program that outlines the importance of the volunteer fire service to the business continuity of members of private industry.
2. Communicate the training needs of the Commonwealth of Virginia’s Volunteer Fire Service and private industries potential role in meeting this need while enhancing their emergency preparedness and business continuity needs.

9. Goal 9 – Increase the availability and awareness of training programs throughout the Commonwealth. (Annually)

Objectives

1. Research and provide feasibility and cost analysis study of training throughout the Commonwealth.
 - a. Determine an approximate cost per year that the agency would incur with increased training.
 - i. Review cost saving strategies to provide additional training at a reduced cost.

Updated: 8/14/2019

2. Seek and develop alternative educational opportunities for current and potential students to enhance their professional development through advanced training courses (e.g. National Fire Academy, Department of Homeland Security, etc.).
 3. Determine and implement alternative learning platforms that would allow students greater access to training.
 - a. Online course availability
 - b. Distant learning opportunities
 4. Conduct at least seven (7) stakeholder feedback sessions per year to receive input on additional training needs and course opportunities throughout the Commonwealth.
 5. Pursue grant opportunities to enhance training availability throughout the Commonwealth.
 6. Improve public/private partnership collaboration to enhance training opportunities.
 7. Review and collaborate with the Virginia Community College System (VCCS) to provide a crosswalk between VDFP delivered programs and Virginia Community College Programs.
 8. Utilization of 18 month training calendar
 - a. Provide students with an awareness of training opportunities over the course of 12-18 months.
 - b. Assist the agency with course scheduling amongst the different training divisions.
 - c. Strategically plan and place courses to ensure full course enrollment to better utilize agency funding.
- 10. Goal 10- Provide up-dated and accurate information on policies and procedures related to training. (Annually)**

Objectives

1. Update the Department of Fire Program's Training Policies and Procedures manual every five (5) years or sooner.
2. Conduct at least 14 Instructor in-service updates annually to provide guidance and receive input to enhance training needs throughout the Commonwealth.
3. Keep the most current forms, policies, and procedures located on the agency's website.

Updated: 8/14/2019

Agency Accreditation

Virginia Department of Fire Program's visit for Pro-Board will be in the November 2019 timeframe with IFSAC visitation scheduled for October 2019. The Agency's objective is to be dually accredited with the same levels.

In order to accomplish the reaccreditation effort, the Agency will have to complete an extensive review of all policies as it relates to testing as well as ensure each of the programs has all the required documentation. The first step is to educate the fire service what the accreditation is/is not. NFPA-1000-17 Standard for Fire Service Professional Qualification Accreditation and Certification Systems was updated since the last site visit.

ProBoard Accredited

NFPA Standard	No.	Levels to which Agency is Accredited
Firefighter	1001	Firefighter I, II
Driver/Operator	1002	Pumper, Aerial
Airport Firefighter	1003	Airport Firefighter
Marine Firefighter	1005	Marine Firefighter
Rescue Technician	1006	Rope Rescue I/II; Trench Rescue I/II; Confined Space Rescue I/II; Vehicle I, II, I/II; Machinery I, II, I/II
Fire Officer	1021	Fire Officer I, II, III, IV
Fire Inspector	1031	Fire Inspector I, II, I/II
Fire Investigator	1033	Fire Investigator
Public Fire Educator	1035	Public Fire Educator I, II
Fire Instructor	1041	Fire Instructor I, II, III
Haz Mat	472	Awareness; Operations Core; Operations Mission Specific: PPE & Product Control

IFSAC Accredited

NFPA Standard	No.	Levels to which Agency is Accredited
Hazardous Materials	472	Awareness
Fire and Life Safety Educator	1035	Level I, II
Fire Inspector	1031	Level I, II
Fire Investigator	1033	Investigator

Updated: 8/14/2019

NFPA Standard Revision Cycle

2019-2023 (Revision Date)

The agency is accredited to the Standards that are **bolded**. The goal is to ensure it meets the needs of the first responder community and ensure it is compliant with the applicable NFPA Standard. The revision cycle for NFPA Standards (every three to five years)

2019	2020	2021	2022	2023
1021 Fire Officer Professional Qualifications (2014)	1031 Fire Inspector and Plan Examiner Professional Qualifications (2014)	1000 Fire Service, Public Safety and Related Personnel to Professional Qualifications Accreditation and Certification Systems (2017)	1001 Fire Fighter Professional Qualifications (2019)	1041 Fire Service Instructor and Emergency Services Professional Qualifications (2019)
1521 Fire Department Safety Officer Professional Qualifications (2015)	1033 Fire Investigator Professional Qualifications (2014)	1072 Haz-Mat/WMD Emergency Response Personnel Professional Qualifications (2017)	1081 Industrial Fire Brigade Personnel Professional Qualifications (2018)	1003 Airport Fire Fighter Professional Qualifications (2019)
1051 Wildland Fire Fighting Personnel Professional Qualifications (2016)	1035 F&LSE, PIO, YFIS, and YFPM Professional Qualifications (2015)	1006 Technical Rescuer Professional Qualifications (2017)	1026 Incident Management Personnel Professional Qualifications (2018)	1005 Marine Fire Fighting for Land-Based Fire Fighters Professional Qualifications (2019)
1071 Emergency Vehicle Technician Professional Qualifications (2016/2020)	1037 Fire Marshal Professional Qualifications (2016)	1002 Fire Apparatus Driver/Operator Professional Qualifications (2017)	1061 Public Safety Telecommunication Personnel Professional Qualifications (2018)	1091 Traffic Control Incident Management Personnel Professional Qualifications (2019)

influences the review and updating of VDFP programs.

Currently, the Agency ensures it updates the program and testing within the allotted 24 months of the release of a new edition.

Updated: 8/14/2019

Over the next five years, VDFP expects to be requested on extending its accreditation for standards such as NFPA-1026 Incident Management Personnel and NFPA-1091 Traffic Incident Management.

The Agency's reaccreditation is scheduled for completion by Calendar Year 2019. Therefore, VDFP should identify any new levels within the current standard it is accredited for and/or address the need to extend to a new standard so it can be completed as part of the upcoming submission to the accreditation organizations.

Training funding and Spending Allocations

Approximately \$4.5 million allocated towards training

Training Program Support	\$1.8 Million	42%
Direct Delivery of Training	\$1.8 Million	42%
Office and Equipment Rentals	\$354,000.00	9%
New Training Equipment	\$200,000.00	4%
Equipment Maintenance/ Repair	\$200,000.00	4%

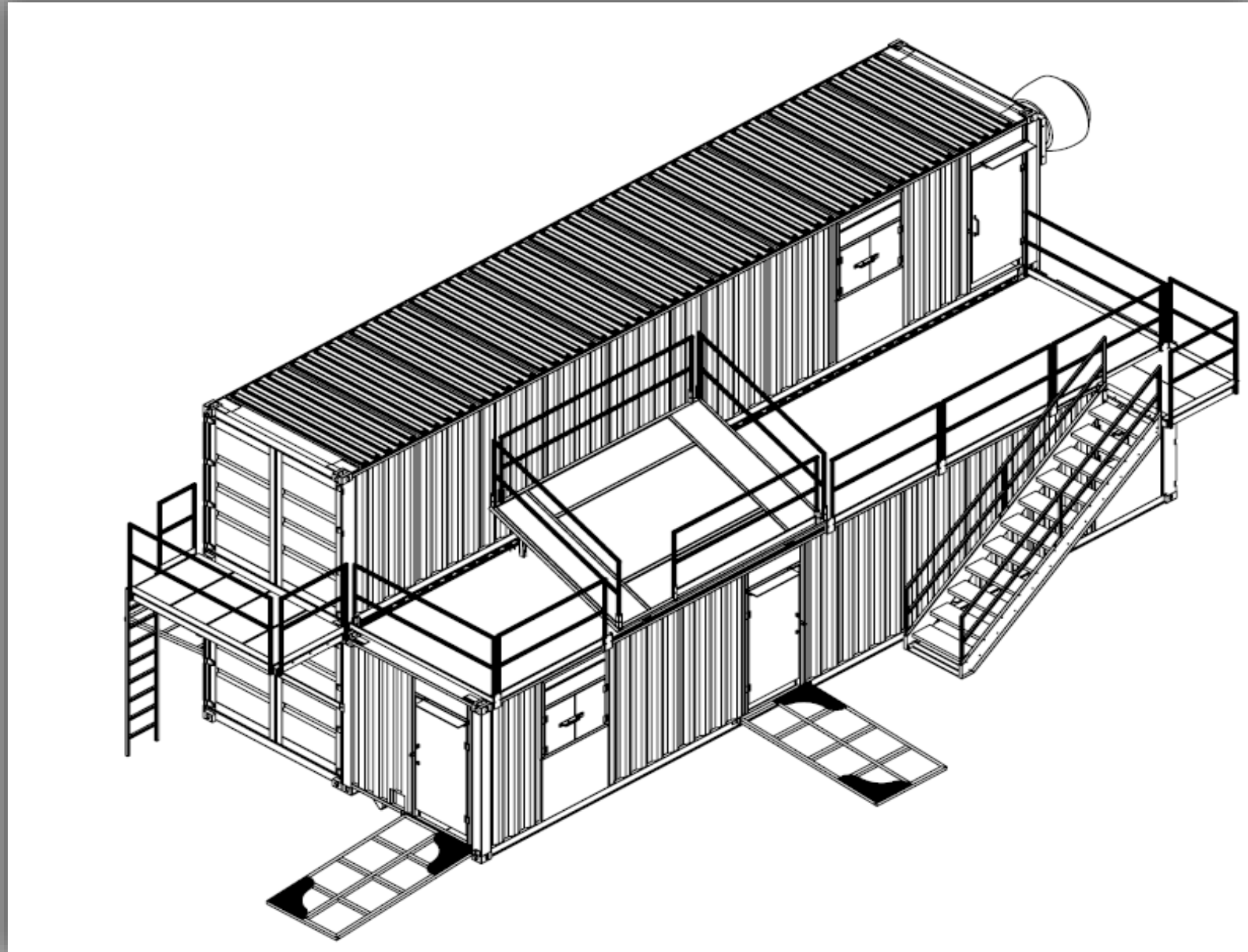


Goochland County Fire-Rescue & Emergency Services

Prototype 4 Project overview

Proposed Building Prototype

Concept Drawing



Site Work



Fabrication

Testing Prior to Delivery

Kingston, Ontario



Factory Tour and Inspection



Delivery and Setup



Training and Testing



Training and Testing continued





Completion





Thank you making this successful

